

Staff Contract Regarding Use of Email and Internet

This contract is to be completed by staff on employment at St Brigid's Primary School.

Please read the following very carefully.

1. I have read and agree to accept the guidelines in the St Brigid's Primary School ICT Policy.
2. I agree to abide by all rules that are listed in St Brigid's Primary School 'Acceptable Use Policy'.
3. I understand that the primary purpose of the St Brigid's Primary School Internet is educational.
4. I realise that the use of the Internet is a privilege, not a right. I accept that inappropriate behaviour may lead to loss of the Internet user privileges, or further action being taken.
5. I accept total responsibility for the results of my actions while using the Internet at St Brigid's Primary School.
6. I respect the privacy of others by not giving out their personal details or reading their email.

Photographs

If permission is given for photographs to be published on the Internet, only the teacher's First name will be given. Examples of when teacher's photographs may be used include: web pages, the school newsletter and advertisements to promote the school.

Please tick the boxes you agree to:

- ☐ I allow my work to be published on the Intranet (internal St Brigid's web).
- ☐ I allow photographs of myself to be published on the intranet (internal St Brigid's web).
- ☐ I allow my work to be published on the internet (world wide web).
- ☐ I allow photographs of myself to be published on the Internet (world wide web).

Signed: Date: