

St Brigid's Primary School Parent / Guardian / Carer Code of Conduct



St Brigid's Primary School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

Purpose

St Brigid's Primary School is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students, staff and visitors of the School.

It is the intention of St Brigid's Primary School to provide clear guidelines to all parents and visitors regarding the conduct expected of them whilst on the School premises, engaging in School related activities or representing the School. Parents/guardians and visitors are expected to uphold the School's core values at all times.

Application

This Code applies to all St Brigid's Primary School parents and visitors to the School. The application of this Code is not limited to the School site and School hours. It extends to all activities and events that are school-related and when visiting or representing the School, including without limitation at all times when children are wearing the School uniform. The Code also requires that parent/guardian or visitor actions do not bring the School into disrepute at any time regardless of whether the action occurs within or outside of School activities.

Definition of a 'Parent' and 'Visitor'

For the purposes of this policy, 'Visitor' of St Brigid's Primary School includes anyone visiting the School who is not a current student or employee. Reference to 'Parent' includes 'Guardians and Carers'.

Basic Principles

This Code of Conduct is based on the following Principles that everyone at St Brigid's Primary School:

- has the right to be safe
- has the right to be treated with respect and be valued even in disagreement
- has the right to participate within a secure environment without interference, intimidation, harassment, bullying or discrimination
- is encouraged to be respectful, polite, courteous and considerate of others
- has the right to be supported and challenged as ongoing learners.

Expected Conduct and Bearing of All Parents and Visitors

It is expected that every parent and visitor will:

- uphold St Brigid's Primary School's core beliefs and values
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others

- abide by all health and safety rules and procedures operating within the School and other locations at which they may visit whilst representing the School
- ensure that their actions do not bring St Brigid's Primary School into disrepute
- respect St Brigid's Primary School staff and accept their authority and direction within the exercise of their duties at the School
- observe all St Brigid's Primary School rules as required
- strictly adhere to the School's policies and procedures as required
- behave with respect, courtesy and consideration for others
- refrain from all forms of bullying and harassment
- refrain from any form of verbal insult or abuse and from any form of physical abuse or intimidation
- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of St Brigid's Primary School, employees or students of St Brigid's Primary School (including activities on social media);
- respect School property and the property of staff, contractors, volunteers and other students
- not be intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health whilst visiting the School site, attending St Brigid's Primary School functions or engaging in School based activities
- respect school staff and accept their authority and direction within the exercise of their duties at St Brigid's Primary School
- use St Brigid's Primary School's Complaints Handling Policy to seek resolution for any problems that arise, and accept the school's procedures for handling matters of complaint.

Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students, children or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person
- any form of physical or verbal violence including fighting, assault or threats of violence
- approaching a child that is not your own with a view to disciplining that child for their behaviour (such matters are only to be dealt with by St Brigid's Primary School staff)
- approaching other school parents to resolve issues arising between students at school (such matters should be referred to school staff)
- any form of cyber bullying or cyber abuse that is directed towards the school, staff members, students or parents or any member connected to St Brigid's Primary School
- any form of threatening language, gestures or conduct
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, employee, contractor, volunteer or other
- theft, fraud or misuse of St Brigid's Primary School resources
- the use of inappropriate or profane words or gestures and images
- visiting St Brigid's Primary School, attending social, sporting or other functions whilst intoxicated by alcohol or under the influence of illicit drugs or other substances harmful to health
- smoking on St Brigid's Primary School premises or within the immediate environs of St Brigid's Primary School
- claiming to represent St Brigid's Primary School in any matter without explicit permission from the School Principal to do so.

Breach of the Code of Conduct

Parents and visitors who breach the Code of Conduct will be contacted by the St Brigid's Primary School Principal. Appropriate action, which may include being banned from coming onto St Brigid's Primary School grounds, attending St Brigid's Primary School functions or St Brigid's Primary School based activities, is at the discretion of St Brigid's Primary School Principal.

Parents who continually breach the Code of Conduct will be referred to the Principal, who has full discretion to take action which may include termination of this enrolment agreement.

In accordance with applicable legislation and St Brigid's Primary School's Child Protection Policy, the Police and/or Department of Human and Health Services will be informed of any unlawful breaches of this Code.

NAME OF PARENT / GUARDIAN / CARER	Signature	Date:
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